

## APPLICATION FORM CO-EXHIBITORS

With main exhibitor:	Telephone (central):
Company:	Fax:
Street (no P. O. Box):	E-Mail:
City/Zip:	Website:
Country:	Company head or director:
Official in charge:	VAT-ID-No.:
Telephone:	Invoice address: <input type="checkbox"/> Co-exhibitor <input type="checkbox"/> Main exhibitor
Mobile:	
E-Mail:	

Exhibits	We are:	Manufacturer	Representative/ Importeur	Dealer	Without complete specification of the <b>exhibits/manufacturer/city/zip/country</b> , we regret that we will be unable to process your registration.
1.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*(If space is not sufficient, please add a separate sheet)*

### Participation fee per co-exhibitor

The participation fee per co-exhibitor is € 199.00. Each co-exhibitor is additionally required to submit an obligatory entry in the catalogue. The flat-rate charge for this is € 149.00. Co-exhibitors are obligated to have own personal onsite.

Please note the **Special Conditions of Participation** in the Annex – they are an integral part of this contract. The following conditions are also part of this contract:

- General Conditions of Participation
- Technical Guidelines
- General Regulations

### We order promotion material (free of charge)

Poster A0	pcs.	Guest tickets* each € 6 - online - print	pcs.
Poster A3	pcs.		pcs.
Visitor's brochures	pcs.		
Stickers (sheet with 12 pcs.)	pcs.		
Vouchers**	pcs.		

\* only the retained guest tickets will be charged  
\*\* Please find all details in the exhibitors' information

All of the above-mentioned documents can be found under:  
<http://www.messe-friedrichshafen.com/exhibiting-guidelines>  
Upon request by the exhibitor, these conditions will be sent as hard copy.

Data protection: We wish to advise you that personal data are stored, processed and used (inclusive of transfer to service providers, newsletter) for the purpose of contract performance.

With my signature, I confirm the binding registration for the exhibition and the applicability of the above mentioned conditions (Special Conditions of Participation, General Conditions of Participation, Technical Guidelines, General Regulations and Data Regulations).

**Company stamp / Signature:**

**Place:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## DEFINITIONS

**MFN:** Messe Friedrichshafen GmbH shall hereafter be referred to as "MFN".

**OSC:** Exhibitors receive an access code for the Messe Friedrichshafen Online Service Center (hereafter referred to as "OSC") upon stand allocation. Media features as well as technical and organizational orders must be executed via the OSC.

**General Conditions of Participation** available at: [www.messe-friedrichshafen.com/exhibiting-guidelines](http://www.messe-friedrichshafen.com/exhibiting-guidelines)

## 1. GENERAL EVENT INFORMATION

**1.1 Opening times:** The INTERBOOT will take place from Saturday, 09/18/2021 to Sunday, 09/26/2021 at the MFN exhibition grounds in Friedrichshafen. The exhibition is open from Monday to Thursday from 10 a.m to 5 p.m. and from Friday to Sunday from 10 a.m. to 6 p.m. The right to alter the opening times due to serious reasons is reserved. Changes will be announced in good time. Access for exhibitors: 1 ½ hours before start of the exhibition.

### 1.2 Set-up and dismantling times:

#### 1.2.1 Set-up:

09/10/2021 – 09/16/2021: daily from 7 a.m. to 8 p.m.  
09/17/2021: from 7 a.m. to 10 p.m.  
Advanced stand set-up has to be approved by the project management and is subject to charge.

#### 1.2.2 Dismantling:

09/26/2021: from 6 p.m. to 12 p.m.  
09/27/2021 – 09/30/2021: daily from 7 a.m. to 6 p.m.  
Early dismantling is not permitted. Please note the MFN General Conditions of Participation.

### 1.3 Registration deadline: 05/31/2021

**1.4 Service orders:** After admission, all services may be ordered via the OSC. You will receive the access code for service orders and media entries with the acceptance documents.

**1.5 Stand parties:** Stand parties after the close of the trade fair must always be approved by the project management. MFN reserves the right to charge a fee for additional required security and cleaning.

**1.6 Stand construction requirements:** The regular stand height is 3,00 m. Stands which wholly or partially exceed this height must be submitted with a plan to the project management for approval at least 4 weeks before the start of the construction work. Two-storey stands need to be applied for with a verifiable calculation (subject to charges).

**1.7 Floor covering:** The hall floor is made of rare asphalt. Colour defects are possible (re-colouring is not possible). The use of floor covering is mandatory.

**1.8 Vending:** Direct sales of products and services is generally permitted. All offered products and services have to be declared with price tag. The prices have to include German VAT and all additional costs.

**1.9 Wi-Fi:** MFN has its own Wi-Fi, which exhibitors and visitors can log onto. Exhibitor's own Wi-Fi must be registered and comply with specific conditions. Registration and prerequisites can be accessed via the OSC.

**1.10 GEMA:** Exhibitors have to register the use of copyright music, videos or movies with the German authority GEMA. Registration forms are available at: [www.messe-friedrichshafen.com/exhibiting-guidelines](http://www.messe-friedrichshafen.com/exhibiting-guidelines)

**1.11 Catering:** MFN has official exclusive contract partners for catering and beverage, services-addresses can be found via the OSC. Any other company must be registered with MFN. The fee for external caterers is €100.00/vehicle per day.

**1.12 Guarding/Liability:** MFN does not assume any obligation to exercise proper care of exhibits, stand fittings and objects which are the property of the stand personal or the exhibitors. Stand guarding can be ordered via the OSC. MFN recommends booking a stand security in the OSC for the entire duration of the exhibition as well as for the set-up and dismantling period.

**1.13 Use of operations equipment:** For logistic and safety reasons, the use of cranes, forklifts and lifting platforms, hydra ladders is exclusively limited to the official contract partners of MFN. These services can be ordered via the OSC.

**1.14 INTERBOOT Marina:** The exhibitors have the chance to show their boats in the INTERBOOT Marina. Prerequisite for INTERBOOT Marina admission is the allocation of an exhibition stand at the exhibition grounds. Admission depends on the number of available moorings (bow or stern mooring only). Please be aware of the fact that a booth does not automatically guarantee a space at the INTERBOOT Marina. If there are not enough moorings available, the MFN will impose restriction. Other provisions with reference to the INTERBOOT Marina will be mailed together with the admission.

## 2. REGISTRATION AND ADMISSION

Registration (participation and stand order placement) for the INTERBOOT is made by using the registration form, which must be completely filled out and signed as legally binding. This registration is an offer of a contract, which requires acceptance by MFN. Submission of the registration form shall not constitute a claim for acceptance.

The written participation of MFN with disclosure of the allocated stand (stand confirmation) and the accompanying participation invoice shall be considered as admission to the INTERBOOT. If the content of the stand confirmation differs from the content of the exhibitor's registration, the contract shall take effect in accordance with the stand confirmation, **unless the exhibitor objects in writing within two weeks. The minimum stand size in halls is 10 sqm.**

## 3. PARTICIPATION FEE/EXHIBITOR PASSES

**3.1** The participation fee includes the provision of the floor space, a certain number of exhibitor passes (see item 3.2), exhibitor service by the project management, provision of the exhibition's in-house information systems, target group specific marketing of the INTERBOOT, hall security, cleaning of the halls and complimentary promotional material for the exhibitor's own visitor advertising.

The fees pertain to the entire duration of the exhibition. If a two-storey stand is approved, 50% of the stand rental fee will be charged for the space of the upper structure.

**3.2 Exhibitor passes** The number of exhibitor passes included in the participation fee shall be determined by the following scale:

Up to 15 sqm: 3 exhibitor passes.

For each additional 15 sqm: 1 exhibitor pass.

However not more than a total of 25 passes.

**3.3 Co-Exhibitor:** The co-exhibitor fee is € 199.00/ co-exhibiting company. Definition of co-exhibitor: see General Conditions of Participation. Co-exhibitors shall receive 1 exhibitor pass free of charge.

All quoted prices are net prices. If the statutory value added tax applies, it will be invoiced in addition. Please note concerning this the explanations of the reverse charge procedure and the VAT identification number in the General Conditions of Participation.

## 4. TERMS OF PAYMENT

The participation fee is payable by 07/31/2021. Participation invoices that are issued after 07/31/2021, are payable immediately; the same applies to all other MFN invoices. Please note the payment due dates and information about the bank accounts on the MFN invoices.

## 5. STAND CANCELLATION/CANCELLATION FEE

If the exhibitor cancels the participation after admission has been granted, the full participation fee will be due, unless the stand can be re-rented. If MFN is able to re-rent the stand, a cancellation fee of at least 25% of the participation fee will be charged. For stand cancellation details, please visit:

<http://www.messe-friedrichshafen.com/exhibiting-guidelines>

In case of cancellation at short notice or no-show, up to € 500.00 may be charged additionally for the design of the empty stand area.

## 6. ADDITIONAL SERVICES

**6.1** In addition to the participation fee, the acceptance of the following services is obligatory:

- Flat fee for general waste disposal: € 1.50/sqm stand space (max. € 75.00/stand).
- The AUMA fee of € 0.60/sqm to be paid by the exhibitor will be invoiced by MFN for the AUMA and passed on.
- All exhibitors will be included in a guide as well on the website of the INTERBOOT. An entry will be made in the alphabetical directory with information about the exhibitor's offerings. A flat media fee of € 149.00 will be charged for the mandatory entry in the exhibitors directory. The entry must be edited in advance by the exhibitor or co-exhibitor in the OSC. Otherwise MFN does not assume any responsibility for false media entries. The deadline for the close of editing will be announced with the notification of the OSC access code.

**6.2 Power consumption:** Electrical installations can be ordered via OSC. The calculation basis for power consumption is regulated in the OSC.

**6.3 Water consumption:** Water installation can be ordered via the OSC. The calculation basis for water and sewage is regulated in the OSC. Additional services can be ordered via the OSC. All quoted prices are net prices.

## 7. LEGAL NOTICES

**7.1 Violation of the exhibition terms and conditions:** MFN gives the right to close stands immediately and to clear them off without requiring court action. This applies in particular to cases of advertising in contravention and in case of advertising for political or ideological purposes.

**7.2** The German version of the contract is binding. Place of fulfillment: Friedrichshafen, place of jurisdiction: Tettngang/ Ravensburg HRB-No. 1179 Registration Court, District Court Tettngang